

Centre Hospitalier Interrégional Edith Cavell

Chirec

Bienvenue

Welkom

Welcome

Clinique, Ziekenhuis, Clinic Edith Cavell / Clinique, Ziekenhuis, Clinic Basilique - Basiliek / Clinique, Ziekenhuis, Clinic Parc Léopold - Park Leopold /
Clinique, Ziekenhuis, Clinic Ste-Anne St-Remi - St-Anna St-Remi / Hôpital, Ziekenhuis, Hospital Braïne-l'Alleud - Waterloo /
Centre Médical, Medisch Centrum, Medical Centre Europe Lambermont

Chirec

CENTRE HOSPITALIER INTERRÉGIONAL EDITH CAVELL

We take care of YOU

www.chirec.be

CHIREC Group / We take care of YOU

Introduction

WELCOME TO CHIREC

«Interregional Hospital Centre Edith Cavell»

Our welcome brochure is produced to guide you better when you are admitted in one of our five institutions. You will find many useful information and advices to help you organize your arrival at the hospital. Some elements of this brochure may be changed during the year. All the information given are indicative and are not binding administratively and legally CHIREC. We encourage you to seek confirmation of sensitive information with the staff and the doctors who are your contact person in the clinic.

publication date :
june 2012

CHIREC is composed of 5 hospitals and 1 medical center.

- **Basilique Clinic**, Ganshoren.
- **Edith Cavell Clinic**, Uccle.
- **Parc Leopold Clinic**, Etterbeek.
- **Sainte-Anne Saint-Remi Clinic**, Anderlecht
- **Braine-l'Alleud - Waterloo Hospital**, Braine-l'Alleud.
- **Medical Center Europe - Lambermont**, Schaerbeek.

For your comfort, we wanted to inform you in English. Therefore, the issue of this booklet. However please understand that all the employees do not speak English. If you want more information, you may contact Mrs Isabelle de Spiegeleer 02/340 40 35. Our aim is to provide you with quality care, and to make your stay with us as pleasant as possible. Our entire medical, nursing staff, paramedical, administrative facilities and volunteers, will do their best to help you.

This brochure was created to inform you of the practical arrangements for your admission and your stay in our hospital.

For more information, please visit our website :







www.chirec.be

The Direction.

OUR HOSPITALGROUP :

The Interregional Edith Cavell Hospital, CHIREC, provides treatment in all surgical fields, except cardiac surgery and interventional cardiology.

OUR 6 SITES :

- **Basilique Clinic**
Pangaertstreet, 37-47
1083 Brussels  02/422 42 42
- **Edith Cavell Clinic**
Edith Cavellsteet, 32
1180 Brussels  02/340 40 40
- **Parc Leopold Clinic**
Froissartstreet, 38
1040 Brussels  02/287 51 11
- **Sainte-Anne Saint-Remi Clinic**
Boulevard Jules Graindor, 66
1070 Brussels  02/556 51 11
- **Braine-l'Alleud - Waterloo Hospital**
Wayezstreet, 35
1420 Braine-l'Alleud  02/389 02 11
- **Medical Center Europe - Lambermont**
Penséesstreet, 1-5
1030 Brussels  02/240 60 60



Practical information

1. Your Admission

If you require hospitalization, in one of our CHIREC sites, the administrative procedures related to registration must be completed at the admission office.

For your registration, we ask that you bring with you :

- Your identity card or passport,
- your SIS card,
- x-rays or CD's and protocols of previous examinations,
- possibly the doctor's request requiring hospitalization,
- contact of the doctor.

IF YOU ENTER IN EMERGENCY :

Formalities are carried out wherever possible by a family member with the admission.

CONTACTS :

Please, contact the admission office at the following numbers :

- **Basilique Clinic :** 02/422 42 20 week days from 7.00 am to 5.00 pm
- **Edith Cavell Clinic :**
CLASSIC ADMISSION : 02/340 40 54/55,
weekly from 8.00 am to 6.30 pm
Saturday from 8.00 am to 2.00 pm and
Sunday from 8.00 am to 4.00 pm.

DAY ADMISSION : 02/340 46 54/55,
weekly from 7.00 am to 4.00 pm.
- **Parc Leopold Clinic :** 02/287 50 25 weekly from 6.45 am to 5.30 pm,
Saturday from 8.00 am to 4.00 pm
- **Sainte-Anne Saint-Remi Clinic :**
CLASSIC ADMISSION : 02/556 57 10,
weekly from 8.00 am to 5.30 pm
Saturday from 9.00 am to 3.00 pm.

DAY ADMISSION : 02/556 58 00,
weekly from 8.00 am to 6.00 pm.
- **Braine-l'Alleud-Waterloo Hospital :**
RESERVATION : 02/389 06 85,
from Monday to Friday from 9.00 am to 5.00 pm

ADMISSION : 02/389 04 23 ,

from Monday to Thursday from 7.00 am to 7.00 pm,
Friday from 7.00 am to 5.30 pm,
Saturday from 8.30 am to 4.00 pm,
and Sunday from 9.30 am to 5.00 pm.

2. Your Pre-Operative examinations

- **Basilique Clinic :**
 Classic surgery : 02/422 42 42
 One day : 02/422 41 80
- **Edith Cavell Clinic :**
 Classic and One day surgery : 02/340 46 59/60
- **Parc Leopold Clinic :**
 Classic surgery : 02/287 50 38
- **Sainte-Anne Saint-Remi Clinic :**
 Classic and One day surgery : 02/556 57 10
 or via the secretariat of the doctor who requests the exam
- **Braine-l'Alleud-Waterloo Hospital :**
 Classic surgery and One day : 02/389 04 30
 02/386 17 44



3. Some questions about hospitalisation costs

If you want to get some information concerning your hospitalization costs, you can contact us at the following phone numbers :

- **Basilique Clinic :**
 02/422 42 29 weekly from 8.00 to 4.00 pm
- **Edith Cavell Clinic :**
 02 340 44 35 weekly from 8.00 am to 3.30 pm
- **Parc Leopold Clinic :**
 02 287 52 08 on Monday, Tuesday, Thursday
 from 9.00 am to 12.00 am
 and from 2.00 pm to 3.00 pm
 Friday from 9.00 am to 12.00 am
- **Sainte-Anne Saint-Remi Clinic :**
 02 556 57 12 weekly from 9.00 am to 12.00 am
- **Braine-l'Alleud-Waterloo Hospital :**
 02 389 06 25 weekly from 9.00 am to 12.00 am

4. Your stay at the hospital

WHAT DO YOU HAVE TO TAKE WITH YOU?

- Night clothes,
- slippers,
- towels and toilet necessary,
- list of medicines and dietary requirements.

YOUR ROOM :

After the admission procedure, you will be guided to your room.

A nurse will help you to get settled. She will also explain the equipment, which has been designed to ensure your well-being and safety.

SAFETY :

The hospital is an open space. It is difficult to control all comings and goings. It is highly recommended not to take valuables. Failing that, deposit them in the safe in your room or at the admission (this service is not available in the **Basilique Clinic** and is not available in the D building of the **Braine-l'Alleud-Waterloo Hospital**).



General Timetables			
		Common rooms	Private rooms
		2.00 pm to 4.00 pm and 6.00 pm to 8.00 pm	10.00 am to 8.00 pm
Particular Timetables			
		Common rooms	Private rooms
Basilique	Geriatrics	All days from 3.00 pm to 7.00 pm	
	Intensive Care	2.30 pm to 3.00 pm and from 7.00 pm to 7.30 pm	
	Medecine / Surgery	1.00 pm to 7.30 pm	1.00 pm to 8.00 pm
	Revalidation	3.30 pm to 7.30 pm and W-End from 1.30 pm to 7.30 pm	
Edith Cavell	Geriatrics	2.00 pm to 7.30 pm	
	Intensive Care	12.00 pm to 1.30 pm and from 6.30 pm to 8.00 pm	
	Maternity	All days from 3.00 pm to 8.00 pm	
	Pediatrics	Every day according to your wishes	
Parc Leopold	Intensive Care	12.30 pm to 2.00 pm and from 5.30 pm to 8.00 pm	
Ste-Anne St-Remi	Intensive Care	12.45 pm to 1.30 and from 6.30 pm to 7.15 pm	
	Maternity	All days from 2.00 pm to 8.00 pm and from 2.00 pm to 9.00 pm for the dad	
	Medecine / Surgery / Geriatrics	2.00 pm to 8.00 pm	11.00 am to 8.00 pm
	Neonatology	4.00 pm to 7.00 pm for members family and 24/24 for parents	
	Pediatrics	All days from 2.00 pm to 8.00 pm and from 2.00 pm to 10.00 pm for parents	
Braine-l'Alleud-Waterloo	Geriatrics	12.00 pm to 1.00 pm and 4.00 pm to 7.00 pm	
	Intensive Care	4.00 pm to 7.30 pm	
	Maternity	All days from 3.00 pm to 7.30 pm	
	Medecine / Surgery	2.00 pm to 7.30 pm	8.00 am to 7.30 pm
	Pediatrics	2.00 pm to 7.30 pm and from 8.00 am to 7.45 pm for the parents	
	Revalidation	4.00 pm to 8.00 pm and W-End from 2.00 pm to 8.00 pm	

FOR YOUR CONVENIENCE :

TELEPHONE :

You have a telephone in your room.
Your number is the one of your bed preceded by :

- **Basilique Clinic** : 02/422 4 ...
- **Edith Cavell Clinic** : 02/612 6 ...
- **Parc Leopold Clinic** : 02/287 5 ...
- **Sainte-Anne Saint-Remi Clinic** : 02/556 5 ...
- **Braine-l'Alleud-Waterloo Hospital** : 02/389 0 ... for the A building and 02 610 ... for the D building.

For a communication to the outside :

(for the **Edith Cavell**, **Basilique**, **Braine-l'Alleud** sites) :
*42 + your 4 digit code + 0 followed by your correspondent's number.

for the **Parc Leopold** site :
*41 + your 4 digit code + 0 followed by your correspondent's number.

for the **Sainte-Anne Saint-Remi** site :
you must have a code given by the admission service.
Dial the 8 figure code + 0 followed by the phone number.

TELEVISION :

Each room has a colour television. The hospital has cable television; we can therefore, offer our guests at least ten channels. For the **Basilique Clinic** and **Sainte-Anne Saint-Remi Clinic**, you have to pay a caution for the television remote and you have to pay television.

INTERNET :

If you wish to have access to Internet, inquire upon admission about the administrative procedures. This service is available at the **Edith Cavell**, **Parc Leopold**, **Basilique** and **Braine-l'Alleud** site.



MEALS :

Weekly menus are proposed. They offer a wide range of dishes for the main meals. The staff will take care to note the patient's choices in due time.

Don't hesitate to ask the nurses to call the dietetician for any alimentary question.

In some of our clinics, you will have the possibility to taste quality products in our "Tasty".

- **Edith Cavell Clinic** : open week days from 7.00 am to 8.00 pm
week-ends from 8.00 am to 6.00 pm. ☎ 4005
- **Parc Leopold Clinic** : open week days from 7.00 am to 7.00 pm and week-ends from 8.00 am to 6.00 pm. ☎ 5024
- **Sainte-Anne Saint-Remi Clinic** : open week days from 8.00 am to 6.00 pm, Saturdays from 12.00 am to 6.00 pm and on Sundays from 1.00 pm to 6.00 pm. ☎ 5798.
- **Braine-l'Alleud-Waterloo Hospital**: open week days from 7.00 am to 7.00 pm, on Saturdays from 8.00 am to 6.00 pm and on Sundays from 9.30 am to 6.00 pm . ☎ 9459



HAIRDRESSER - PEDICURE - ESTHETICIAN :

On some of our sites (Cavell, Parc Leopold, St-Anne St-Remi and Braine-l'Alleud-Waterloo), these services are available.

If you wish to receive it, please follow these steps :

- **Basilique Clinic** :
check with the nurse.
- **Edith Cavell Clinic** :
beautician : 0472/83 16 10
- **Parc Leopold Clinic** :
check with the nurse.
- **Sainte-Anne Saint-Remi Clinic** :
check with the nurse (hairdressing service available Monday and Friday, pedicure service available Thursday and Friday).
- **Braine-l'Alleud-Waterloo Hospital** :
check with the nurse.

RELIGIOUS OR MORAL SUPPORT :

The hospital Group respects all convictions, whether personal, religious, moral, or philosophical. Upon admission, you may fill in the appropriate form and call upon a lay counselor or a representative of the religion of your choice.

OTHER :

Cut flowers are permitted, but plants are prohibited because of hygiene.

The hospital is tobacco-free and anyway, the law formally prohibits smoking in the hospital.

5. Your departure

The day and the hour of your departure will be decided by your doctor.

For the sites **Edith Cavell**, the patient informs his departure of the checkout. For the site of **Braine-l'Alleud-Waterloo**, the patient informs his departure of the admission or the reception.

You will receive by mail the total bill for your hospitalization, resuming the subsistence of any examination performing during your stay, pharmacy, specific material, sundry expenses and fees, which are deducted from the refunds of your deposits and mutual.



We hope that you will be satisfied with the quality of our care and services you have received. We would, however, be happy to know the degree of your satisfaction, so that we may improve. If you don't have the opportunity to fill out the satisfaction survey that was given to you during your stay, do not hesitate to send it to us, noting that it concerns "quality of service".

We wish you a prompt recovery.

The Direction and Staff of CHIREC.

Edith Cavell Interregional Hospital Group

Edith Cavellstreet 32 - 1180 Brussels - Belgium / Tel : +32 2 340 45 00 E-mail : communication@chirec.be

www.chirec.be

Foundations

If you wish to do a donation :

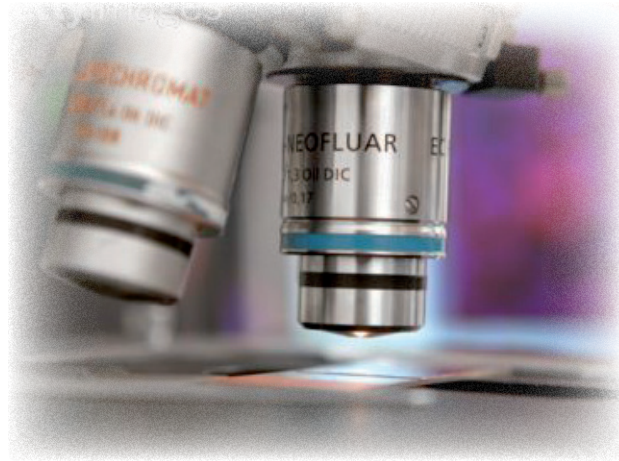
The CARE Foundation

FONDATION
care CC

If you want to contribute to the scientific research, we would be very grateful for your generosity.

Banque : 375-1047852-40
IBAN : BE02 3751 0478 5240
BIC : BBRUBEBB
Communication : 732250

Donations of 40€ at least per calendar year
are fiscally deductible



The CHIRAN Foundation

We are pleased to announce the launching of a foundation to support the training of the care staff CHIREC.

Banque : 363-0979265-90
IBAN : BE34 3630 9792 6590
BIC : BBRUBEBB
Communication : don chiran

